

**Southeast Nebraska Emergency Management Group
Regional Governance Board**

MINUTES – Regular Meeting

Draft July 9, 2015

Southeast District Health Department, Auburn, Nebraska

Call to Order

Chairman John McKee called the regular meeting of the Southeast Regional Emergency Management Governance Board to order at 10:05 a.m. on July 9, 2015 at the Southeast District Health Department, Auburn, Nebraska. Chairman McKee noted that the meeting was being held in compliance with the Nebraska Open Meetings Act and a copy of the Act was available for inspection in the meeting room.

Board members present were John McKee (Jefferson County), Renee Critser (Nemaha County), Gregg Goebel (Otoe County), Jim Dunker (Fillmore County), Jim Davidsaver (Lancaster County), Tim Stutzman (Gage County), Clint Strayhorn (Johnson/Pawnee Counties), BJ Fictum (Saline County), Bill McPherson (Thayer County), and Brian Dixon (Richardson County). Also present were recording secretary Jana Gerdes (Nemaha County), & Mark Hosking (Deputy, Lancaster County).

Visitors at the meeting were Denise Bulling (University of Nebraska Public Policy Center), Beverly Thompson (Lincoln Electric System), Donald Gross (Beatrice Fire Prevention), and Lisa Bloss (Southeast District Health Department).

Introduction

McKee welcomed the visitors and guests and introductions were made.

Approval of Agenda

Motion was made by Saline, seconded by Gage to amend the previously publicized agenda with an emergency clause to include Sue Krogman speaking over the phone with the board instead of being in person at the meeting. Voting aye were Jefferson, Nemaha, Otoe, Thayer, Lancaster, Gage, Johnson/Pawnee, Richardson, Saline, & Fillmore. Motion was then made by Otoe, seconded by Saline to approve the agenda as presented with one correction, the date of meeting minutes being approved is June 4 2015 not April 8, 2015. Voting aye were Jefferson, Nemaha, Otoe, Thayer, Lancaster, Gage, Johnson/Pawnee, Richardson, Saline, & Fillmore; nays, none; motion carried.

Approval of Minutes

Motion was made by Nemaha, seconded by Fillmore to approve the June 4, 2015 meeting minutes as presented. Voting aye were Jefferson, Nemaha, Otoe, Thayer, Lancaster, Gage, Johnson/Pawnee, Richardson, Saline, & Fillmore; nays, none; motion carried.

Committee/Board Reports – Communications

Sue Krogman gave an update to the board of the progress and work being done on the NRIN program with installation and contracts being approved.

Sandy Weyers (Cass County) and Brad Lahm (Cass County Sheriff's Office) joined the meeting at 10:15.

Financial Report & Review of Grant Funding

Jim Davidsaver gave an update of the 2014 work plan and where the grant money is set to be used. He also handed out a summary of all items budgeted for the board to review. He also informed the board of a change in the TERT claim turned in.

Committee/Board Reports – Executive Board

No update at this time.

Committee/Board Reports – Exercise/Planning/Training

Lancaster County is hosting an ICS 300 course on August 8th and August 9th, as well as a ICS 400 course on August 22nd and August 23rd. Saline County is hosting an ICS 300 course on October 3rd and October 4th, as well as an ICS 400 course on October 21st and October 22nd. Nemaha County is setting up hosting an ICS 300 and ICS 400 courses hopefully in September but no exact dates have been set yet. There is also an upcoming Resource training session being hosted in Omaha in July and August.

Committee/Board Reports – SE Health Care Coalition Update

No update as no representative present.

Committee/Board Reports – State Projects Update

Denise Bulling discussed some of the Regional THIRA and its process.

Committee/Board Reports – Fusion Center Update

No update as no representative present.

Funding Requests & Claims – Barada Tower Electrical Upgrade

After discussing the difference of supplementing and subplanting of funds Richardson County withdrew his claim for the Barada Tower Electrical Upgrade.

Funding Requests & Claims – RapidTag

The board discussed the issue of purchasing the remaining equipment needed for Johnson/Pawnee Counties to have a RapidTag system and discussed how many counties still needed the system. After much discussion Johnson/Pawnee Counties' Director Clint Strayhorn requested the claim be tabled.

Funding Requests & Claims – ICS 300 & ICS 400

Motion was made by Nemaha, seconded by Otoe to pay for the ICS 300 and ICS 400 classes in Saline and Fillmore Counties for \$2,220.00 out of the 2014FY. Voting aye were Richardson, Johnson/Pawnee, Gage, Lancaster, Thayer, Otoe, Jefferson, Nemaha, and Cass; nays, none; abstaining, Fillmore and Saline; motion carried.

Funding Requests & Claims – Webinar Executive Board

After short discussion Saline County withdrew his claim for the Webinar Executive Board.

TICP Workshop/Data Collection

John McKee, Jefferson County, has compiled the regions communication information that each county submitted to him and is turning it in to Sue Krogman for the TICP Workshop.

Report on Incident Management Team Workshop

Mark discussed in length the details on an Incident Management Team Workshop and what he learned about training and implementing a team.

FY2014 Workplan Update

The board discussed the 2014 Workplan in detail and reviewed the outline that Jim Davidsaver handed out.

The board discussed the need for RapidTag systems in each county again and if the 2014 workplan had enough money to purchase the 5 remaining needed systems. Motion was made by Cass, seconded by Fillmore to purchase as much of the remaining 5 needed RapidTag systems out of the remaining 2014 Workplan dollars as possible and to use money from the 2015 Workplan to cover any additional costs. Voting aye were Fillmore, Richardson, Johnson/Pawnee, Gage, Lancaster, Thayer, Otoe, Jefferson, Nemaha, and Cass; nays, none; abstaining, Saline; motion carried.

The board discussed hosting a regional retreat. Motion was made by Cass, seconded by Nemaha to have Denise Bulling research and find a place and time suitable to host a regional retreat. Voting aye were Fillmore, Saline, Richardson, Johnson/Pawnee, Gage, Lancaster, Thayer, Otoe, Jefferson, Nemaha, and Cass; nays, none; motion carried.

The board discussed some of the remaining dollars in the training section of the 2014 Workplan. Motion was made by Cass, seconded by Johnson/Pawnee to MOU money to the Department of Agriculture to hold an Agriculture related training in the region. Voting aye were Fillmore, Saline, Richardson, Johnson/Pawnee, Gage, Lancaster, Thayer, Otoe, Jefferson, Nemaha, and Cass; nays, none; motion carried.

FY2015 SHSGP Award

The board discussed the 2015 Workplan and reviewed the handout that Jim Davidsaver had prepared for the board. Jim did mention that the 2015 workplan was due to the state on August 5, 2015.

The board discussed leaving the \$23,500.00 under the Communication section for the Tower Lease & Rent line items for monitoring and tower leases or rent. John McKee will get confirmation and clarification of cost of monitoring the NRIN program. The board also discussed the need to verify and firm up any tower leases or rent.

Report on Initial COOP/COG & Debris Management Plan Updates Project

The board discussed the COOP/COG & Debris Management Plan options. Motion was made by Saline, seconded by Otoe to choose Option 2 on the handouts given by Jim Davidsaver on how to breakdown the money being spent on Planning to include a debris management plan. Voting aye were Fillmore, Saline, Richardson, Johnson/Pawnee, Gage, Lancaster, Thayer, Otoe, Jefferson, Nemaha, and Cass; nays, none; motion carried.

Set Time, Date, and Location for meetings

The board scheduled the next meeting for Wednesday, August 5, 2015 at 10:00 a.m. at the Lincoln Municipal Service Center at 901 West Bond St. Entrance B, Lincoln, NE.

Board & Public Comment

LEPC conference is August 6th – August 8th in Nebraska City. State Games of America will be holding their opening ceremonies on July 31st in Lincoln and Omaha.

Adjournment

There being no further business to come before the board, a motion was made by Jefferson and seconded by Otoe that the meeting be adjourned at 1:47 p.m. Voting aye were Fillmore, Saline, Richardson, Johnson/Pawnee, Gage, Lancaster, Thayer, Otoe, Jefferson, Nemaha, and Cass; nays, none; motion carried.